

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

For Office Use Only: IRB Administrative Comments

I. Research Question and Study Rationale (approximately 2-5 sentences)

The research explores the structures of everyday talk-in-interaction: what are the dynamics and pragmatics of turn-taking, repair (error detection/correction), topical structure and other spontaneously exhibited phenomena in unscripted conversation? The study rationale involves the ongoing video recording of a large corpus of unscripted conversations between participants in a naturalistic setting. Video data and transcriptions of the conversations will be analyzed to generate new hypotheses as to the structure of talk-in-interaction, which will then be tested using both quantitative corpus-linguistic analyses and qualitative micro-analysis. The data is intended for ongoing research and will finally become a publicly (CC-BY) licensed corpus for multi-method approaches (specifically conversation analysis and psycholinguistics). The corpus recordings will also be used to develop naturalistic stimuli for psycholinguistic studies, but may also be used under the terms of their open access license for other research and publication purposes, and subjects will be well aware of this. The recording involves approaching participants who are already having conversations on the Tufts Campus, in situations that would enable us to record them without inadvertently recording other people, then inviting them to participate in the study and, if they agree, undertaking an informed consent procedure and begin the recording. This study design should enable us to capture as close to a naturalistic conversation as possible without compromising the privacy of participants.

II. Research Design

A. Research Methods ☐ Quantitative ☐ Qualitative ☒ Mixed Method

Describe: Conversation Analysis (CA) and Psycholinguistics

B. Expected Completion Date: January 2020 **OR** **Expected Duration of Study:** 2 years

III. International Research Only Please skip to section IV if you are not conducting international research

A. How does the cultural/political/social context impact the study procedures, including the consent process?

B. Host Country IRB Requirement

1. Does the host country require this research to be approved by an IRB Committee or comparable ethics board? Please refer to the following website to see if your host country has this requirement: ☐ Yes ☐ No*
<http://www.hhs.gov/ohrp/sites/default/files/internationalcomp2016%20.pdf>

a. If "No," is checked for number 1 above, explain how it was determined that local approval of the research was not required.

2. Has approval been received from a local IRB Committee or comparable ethics board?*
Please refer to <http://emerald.tufts.edu/central/research/msword/Medford/international-human-subjects-research-guidance.pdf> which provides instructions on review requirements for international studies. ☐ Yes ☐ No
☐ Host Country Does Not Require*

3. Is this study HHS funded?
Please refer to <http://emerald.tufts.edu/central/research/msword/Medford/international-human-subjects-research-guidance.pdf> which provides information about on review requirements for HHS funded international studies. ☐ Yes ☐ No

*Some review may be required even if the host country does not require IRB committee or ethics board approval.

**Final approval of this study will not be granted until approval by a local IRB Committee is received, or until substantiated proof

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

that no review is required is received. Please contact the IRB office for more information regarding this requirement.

IV. Participant Population

A. Location(s) of the Study and Number of Participants at each site (attach additional page if more than 4 sites).

Site Location (e.g. Tufts University, Medford; New York, NY.)	Purpose (e.g. interviews, data collection)	Max # of Participants*
1. Tufts University, Medford,	Data collection	200
2.
3.
4.

B. Maximum Number of Participants to be enrolled? (Sum of the participants by site (A 1-4)) 200

**Once the IRB has approved the total number of participants and numbers by sites, no additional participants may be enrolled without approval from the IRB. An increase in participant numbers can be requested with a protocol modification form.*

V. Participant Selection

A. What is the age range of the sample? Select all that apply ☐ 0-6* ☐ 7-17* ☒ 18-65 ☐ 65+

**If minors are included, please answer the following:*

1. Will researchers be alone with minors? ☐ Yes ☒ No

If yes, all research personnel that will be alone with minors must undergo a CORI check. Helpful information on the CORI check procedure can be found at: <http://www.tufts.edu/central/research/IRB/cori.htm>

B. Will research personnel be entering participants' homes? ☐ Yes ☒ No

If yes, know that there is a possibility of being confronted with evidence of child abuse or neglect. Please provide the procedure for handling this information should this occur.

C. Will any gender groups be excluded? ☐ Yes ☒ No

If yes, please explain.

D. Will any racial/ethnic groups be excluded? ☐ Yes ☒ No

If yes, please explain.

VI. Protected and Vulnerable Populations *Consult the IRB Administrator for guidance if necessary.*

A. Certain vulnerable populations are afforded additional protections under the federal regulations. Do human participants who are involved in the proposed study include any of the following special populations?

☐ Minors ☐ Pregnant Women* ☐ Prisoners ☐ Fetuses ☒ My research does not involve any of these populations

**Note: Do not check pregnant women unless you are specifically recruiting this population.*

B. Some populations may be vulnerable to coercion or undue influence. Does your research involve any of the following populations? Do you plan to specifically recruit one or more of the following population groups? Check all that apply under 'Recruit'. Might a substantial portion of your participants fall into one or more of the following groups even though these groups are not the focus of the research itself? Check all that apply under 'Likely'.

Recruit	Likely		Recruit	Likely	
<input type="checkbox"/>	<input type="checkbox"/>	Diminished capacity/Impaired decision-making ability	<input type="checkbox"/>	<input type="checkbox"/>	Homeless
<input type="checkbox"/>	<input type="checkbox"/>	Drug addiction, alcoholism, substance abuse	<input type="checkbox"/>	<input type="checkbox"/>	HIV-positive participants
<input type="checkbox"/>	<input type="checkbox"/>	Terminally or seriously ill	<input type="checkbox"/>	<input type="checkbox"/>	Elderly
<input type="checkbox"/>	<input type="checkbox"/>	Economically disadvantaged	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tufts University employees
<input type="checkbox"/>	<input type="checkbox"/>	Persons not fluent in English	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tufts University students

☐ My research does not involve any of the groups/categories above

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

VII. Recruitment			
A. Recruitment Techniques (check all boxes that apply) <i>A copy of all recruitment materials must be submitted with the application for IRB approval. All materials submitted need to include a 1 inch margin on one side of the document (bottom of the page recommended) for IRB approval stamp. Please do not staple documents.</i>			
<input type="checkbox"/> Advertisements	<input type="checkbox"/> Letters to professionals/institutions	<input type="checkbox"/> Telephone script	<input type="checkbox"/> Brochures, flyers, and/or pamphlets
<input type="checkbox"/> E-mail or web postings	<input type="checkbox"/> Letters to parents/guardians	<input type="checkbox"/> Letters to subjects	<input checked="" type="checkbox"/> Other (explain): In person
B. Describe how individuals will be recruited and how long recruitment will take (if snowball sampling, describe initial participant recruitment). If there is more than one participant group, please explain how each group will be recruited. Please also include any exclusion or inclusion criteria used in recruitment. Subjects will be Tufts students or employees recruited by being approached and asked to participate directly while they are already having conversations in public places on campus such as the library café or campus center. Our only criteria are that all subjects must be between the ages of 18 and 65 and fluent in English. Recruitment will be ongoing throughout the project (from the IRB decision date to December 2020).			
VIII. Type of informed consent			
<i>Select all that apply. Please refer to the IRB website for a consent flow chart, a guide to the consent process, and example consent forms http://www.tufts.edu/central/research/IRB/InformedConsent.htm</i>			
A. Adult Informed Consent <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, select all that apply.</i>			
<input checked="" type="checkbox"/> Standard Written Consent - Complete and submit your informed consent form(s) <input type="checkbox"/> Oral Consent - Must submit verbal script and short form consent document <input type="checkbox"/> Waiver of Documentation - Complete and submit the "Waiver of Documentation of Informed Consent" form along with consent form(s) and information sheet			
B. Minor Assent - Minors ages 7-17 need to provide assent to participate in the study. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, select all that apply</i>			
<input type="checkbox"/> Standard Written Assent - Complete and submit your minor assent form(s) <input type="checkbox"/> Oral Assent - Must submit verbal script and short form assent document <input type="checkbox"/> Waiver of Documentation - Complete and submit the "Waiver of Documentation of Informed Consent" form along with assent form and information sheet			
C. Parents or Legal Guardian Permission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, select all that apply</i>			
<input type="checkbox"/> Written Parental Permission - Complete and submit a parental/legal guardian permission form(s) <input type="checkbox"/> Oral Parental Permission - Must submit verbal parental/legal guardian permission script and short form consent form. <input type="checkbox"/> Waiver of Documentation of Parental/Legal Guardian Permission - Complete and submit the "Waiver of Documentation of Informed Consent" form along with the form(s) and information sheet			
D. Waiver or Alteration of Elements of the Informed Consent Process <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, complete and submit the "Request for Waiver or Alteration of Elements of Informed Consent" form along with consent form(s)</i>			
E. Waiver of the Informed Consent Process <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, submit "Request for Waiver of the Informed Consent Process" form</i>			
F. Non-English Speaking Subjects <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If no, proceed to question G. If yes, please submit consent form(s) in English and complete both questions below please confirm the following, once the English consent forms have been approved:</i>			
<input type="checkbox"/> 1. I will submit copies of all translated materials in the following languages: _____			

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

☐ 2. I will submit the required "Certification of Translation" for each language listed above.

G. I confirm that the consent form(s) contain all 8 elements of informed consent. All 8 elements must be included in the consent form(s) unless D or E above is requested. Information on the 8 elements of informed consent can be found at: <http://www.tufts.edu/central/research/IRB/ElementsInformedConsent.htm>

☒ Yes ☐ No

If no, D or E above must be selected. Please be sure complete and submit the "Request for Waiver or Alteration of Elements of Informed Consent" form along with consent form(s) or a "Request for Waiver of the Informed Consent Process" form

IX. Consent Process *If more than one type of consent is being requested, please describe the process for each type of consent*

A. Explain when and where consent will take place?

Consent will take place at the point of recruitment, when subjects are approached in public places such as the library café or campus center on the Tufts campus where they are already having conversations. After people respond positively to recruitment efforts, we will hand them the consent form

B. Who will be responsible for obtaining initial and ongoing consent? When this responsibility is delegated to someone other than the PI/Co-I, explain how the individual(s) will be trained to obtain informed consent for this research activity.
Consent procedures will be conducted by members of the research team

C. Please describe how the PI will ensure that individuals have adequate time to consider their participation in the study prior to formally providing consent?

Subjects will be asked while they are already involved in a conversation, and so will be fully informed and able to consider whether the conversation in question is suitable for this kind of recording. We will leave the consent and come back should people want more time to review it. Once the recordings begins the research team will leave the cameras running and withdraw to a distance within view of the subjects and wait for them to signal (at any time) that they are ready to finish the recording. After the participants signal they are ready, we will return to collect the cameras and give the subjects the debriefing form and offer them the opportunity to review the footage either then and there or by contacting us using the details on the debriefing form.

D. What steps will be taken to minimize the possibility of coercion and undue influence?

The written consent forms will stipulate that subjects are free to leave, stop the study, or request that the recording be halted and destroyed at any point during the study procedure. They will also have the opportunity to review the recordings after the session, and may request that either the whole or some parts of the recording be destroyed without penalty or loss of benefits.

E. If minors (ages 7-17) are participants, how will the assent process be conducted? How will the answers to questions #A – D differ for minors?

F. Is there any additional information regarding the consent procedure that has not been explained in detail above?

☐ Yes ☒ No

If yes, please describe:

X. Does this research involve instrumentation?

☐ Yes ☒ No

If yes, please select all boxes that apply and attach copies of all instrumentation. All submitted materials need to include a minimum 1 inch margin on one side of the document for IRB stamping. Please do not staple documents.

☐ Surveys

☐ Questionnaires

☐ Photographs
(presented to
participants)

☐ Video (presented to
participants) *Explain:*

☐ Audio (presented to
participants) *Explain:*

☐ Other *Explain:*

☐ Interviews

☐ Observational
Scales

XI. Does this research involve online instrumentation?

☐ Yes ☒ No

If yes, please answer the following questions below.

A. Which online survey engine will be used to present the survey(s)?

B. Please provide the link(s) to the online survey(s).

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

C. Will participants be able to complete the entire survey if they abstain from answering certain questions?	<input type="checkbox"/> Yes <input type="checkbox"/> No
D. Have you also provided a paper copy of the online survey(s)? <i>It is required to submit a paper copy of the online survey with the protocol submission.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

XII. Does this research involve the recording of participants (audiotapes, videotapes, photographs, or other electronic media)?					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Photographs	<input type="checkbox"/> Audiotapes	<input checked="" type="checkbox"/> Videotapes	<input type="checkbox"/> Other Electronic Media	<input type="checkbox"/> My research does not involve recording of participants (proceed to section XII)		
A. Please explain the purpose of recording participants. <i>(e.g. presentations, website content, coding of facial expressions)</i> Recordings will be transcribed and used to create a multimedia corpus of human interaction data. The recordings will be used to develop stimuli for psycholinguistic experiments, and for (qualitative) conversation analysis, as well as for coding and statistical analysis of interactional phenomena such as turn-taking, repair, topic management etc. The data from the corpus will be used for presentations and is intended to be placed in a publicly available CC-BY licensed repository for ongoing research.						
B. Will the recordings be shown to anyone other than the research staff?						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, how will consent be obtained from research participants?</i> The research participants will be informed that their conversation is being recorded for the purposes of constructing a large-scale language corpus which is intended for ongoing use for open licensed (Creative Commons CC-BY) publication which will also be used for research into the fundamentals of human interaction. They will be informed by the consent form that the video and audio recordings of their conversations are intended to be published, presented and distributed online and will be used by researchers in perpetuity.						
C. How will confidentiality of electronic media be managed? <i>Describe how and where recordings will be stored and which identifiers will be included in any presentation of the recordings. This information should also be included in the consent form.</i> The video data will be stored online in a publicly available data repository such as osf.io (for transcripts) and/or archive.org (for large video files). Video will also be stored at original quality at Tufts on our video drives in the Human Interaction Laboratory. Any confidential contact information (email addresses and phone numbers) will be stored separately on encrypted drives in the Human Interaction Lab and will not be stored alongside the video data or released with the public video data.						

XIII.	Procedures	
A. Describe the procedures that will take place in the study, which may include but not be limited to the following: <ol style="list-style-type: none"> a. All interactions and interventions with subjects. b. Where, when, and what data collection will take place. c. The tasks to be completed by subjects. <i>If recording participants, describe the tasks being recorded.</i> d. Provisions made for privacy during the conduct of the study. <p>Subjects will be approached while having conversations in public places on the Tufts Campus.</p> <p>Subjects will receive a written consent procedure soliciting consent to record spontaneous conversations between participants once microphones are fitted. Subjects will then be given a short demographic data collection form to fill out (see attached form)</p> <p>Subjects will wear lavalier microphones with radio mic receiver/transmitters, and will be recorded by two GoPro cameras. They will continue their spontaneous conversation with one another for one hour - or as long as they are both voluntarily willing to continue the conversation. They will be informed that they can leave at any time, and that they do not have to talk about anything in particular.</p> <p>Following the recording, subjects will be given the opportunity to review the recordings together or separately, and will be able to request the deletion of any or all of the recording if they wish.</p>		
B. What is the duration of each participant's involvement in the study? Indicate all time frames, including initial and all follow-up procedures. Subjects will spend at most 1 hour participating in the study including all consent and follow-up procedures.		
C. Are you providing compensation to participants?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

If yes, please explain what type of compensation are you providing and the reasoning for providing this compensation. Any compensation must be included in the consent form.

Subjects are receiving no direct compensation.

Please see payroll website for pertinent payment information: <http://finance.tufts.edu/accpay/payments-to-study-participants-business-policy/>

D. Could this research uncover any incriminating information (i.e. drug use, child abuse, etc.)? ☐ Yes ☒ No

If yes, please explain what possible incriminating information may be uncovered and the procedure for handling this information. This procedure should also be explained in the consent form(s). Additionally, a Certificate of Confidentiality may be required. Please contact the IRB Administrator for guidance.

XIV. Debriefing Statement

A. Does your research involve deception? *Deception means that the subject, at the time of the data collection, is not fully informed of the nature and purpose of the research in which s/he is involved so as to prevent potentially biased reporting of data/information.* ☐ Yes ☒ No

If yes, submit the "Request for Waiver or Alteration of Elements of Informed Consent" form (<http://www.tufts.edu/central/research/IRB/Forms.htm>) and attach the debriefing statement.

B. Will you be submitting a debriefing form? ☒ Yes ☐ No

XV. Confidentiality

A. What identifying information is being collected from participants and recorded? *(e.g. name, birth date, social security number, address, etc.)*

Name, age, email address, phone number, first language, profession and highest educational qualification. Also subjects appearance and voices may be identifiable from the video data.

B. Where will research data be stored (including identifying information, if applicable)? Who will have access to the data? *Data must be stored in a secure location.*

Identifying information (name, email, phone number) will be stored on encrypted hard drives in the De Ruiter laboratory separately from the video data. Only members of the De Ruiter laboratory will have access to contact details. Other information including video data and basic demographic information (age, first language, profession, educational qualifications etc.) will be stored with the video data and will be publicly available - given the full informed consent of the subject for these details to remain publicly associated with the video. If the subject withholds consent for this, demographic details will be left blank in the published data.

C. Data Coding

1. Will identifiers be stored directly with data? ☒ Yes ☐ No

2. Will identifiers be stored separately from the data using a code or key to link the two? ☒ Yes ☐ No

If yes for either question 1 or 2, please describe the data coding process.

Since the video recordings will not be obscured, subjects appearances and voices may be identifiable from the video data.

If the subject gives informed consent, their age, first language, profession and highest educational qualification details will be stored alongside the video data of their conversation. It is made clear to them in the consent form. A pseudonym will be assigned for each subject and none of their demographic details will be stored or released with the public video data. Instead, details for these pseudonymous subjects will be stored in a separate file on an encrypted drive in the De Ruiter laboratory using their pseudonym as a code to link their real name with their demographic details and video data.

All email address and phone numbers will be stored separately on an encrypted drive in the De Ruiter laboratory and will only be associated by pseudonym with the subject - but will only be accessible to members of the De Ruiter laboratory.

Social, Behavioral & Educational Research IRB IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

D. How long will raw data be kept and what are the plans for the destruction of raw data? *Federal regulations require that data be maintained for a minimum of 3 years.*

The raw data (video and publicly released demographic data) is intended to be kept and made publicly available in perpetuity.

** For more information about our Human Subjects Research Record Retention Policy, please contact our office.*

XVI. Potential Risks

A. What are the potential risks to participants? *Be sure to address physical harm or pain as well as emotional, social, and financial risks.*

Subjects will be fully informed that their conversations will be made public. The research only focuses on the pragmatics and fundamentals of their talk. They may talk about any subjects of their choosing, so will not be asked to address any potentially emotionally, socially or financially harmful topics, nor will the study solicit disclosures that might put subjects at any risk. If they do address such topics in free-form conversation, they may request to review and remove those conversations afterwards through the debriefing process. There is also a risk that participants might reveal aspects of the conversation after-the-fact.

B. Discuss any risks to family, school, social group, or place of employment.

Subjects will be fully informed and aware that anything they say will be 'on the record', so will not be asked to disclose anything that might pose risks to their family, school, social group or work life.

C. Does this research qualify as minimal risk or greater than minimal risk? *Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the research are not greater than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests*

☒ Minimal risk

☐ Greater than minimal risk

D. Please provide justification for risk category selected in C above.

Since the research does not require subjects to disclose anything sensitive, and makes them fully aware that whatever they say will be permanently 'on the record', they will not be subjected to anything greater than a minimal risk.

E. Minimizing Potential Risks *Please discuss how any risks will be minimized*

The only potential risk is that subjects spontaneously discuss something they later realize is sensitive, or that their conversational partner might share something sensitive about the conversation after the fact. To minimize this risk, subjects will have the opportunity to review their recordings and request that either parts or the whole recording be destroyed. Additionally, subjects will be informed of the risk that their partner may share sensitive information, and will also be requested to keep the conversations confidential.

Note: All risks should be identified on the consent form(s).

XVII. Potential Benefits

A. What are the potential benefits to participants? *Compensation is not considered a benefit. Please state if there are no direct benefits to the participants.*

The only benefit is the opportunity to engage in a conversation with a fellow member of the Tufts community.

B. What are the potential benefits to society?

There are many potential benefits to the development of a large scale, high quality corpus of everyday conversation. Few such resources exist, yet they are immensely useful for computational linguistics, psycholinguistics and conversation analytic research. Research in these areas advances innovation in speech systems, and many other areas of potential application.

C. Discuss how the benefits listed above outweigh the risks inherent in the research.

Risks are minimal given that subjects are free to discuss or avoid any topic, and are aware of the public and broadly available status of the recordings of their conversations. The benefits are potentially great given the dearth of similar research resources.

Note: All benefits should be identified on the consent form(s).

XVIII. Conflict of Interest

A. Do you or will you, your spouse or dependent children, or any investigator participating in this study have, or anticipate having, any income from, or financial interest in, the sponsor of this research protocol or supporting organization (financial interest includes, but is not limited to, consulting, speaking, or other fees; honoraria; gifts; licensing revenues; or equity interests/stock options of an annual or fair market value of \$10,000 or more)? *If yes, specify the nature and extent of involvement.*

☐ Yes ☒ No

Social, Behavioral & Educational Research IRB
IRB PROTOCOL APPLICATION

*This form must be typed. Please submit the Protocol Cover Sheet with your application.
Professional and complete applications advance the review process.*

B. Do you or will you, your spouse or dependent children, or any investigator participating in this study have, or anticipate having, any income from, or financial interest in, a company that owns or licenses the technology being studied (technology includes but is not limited to pharmaceuticals, procedures, or devices)? Income and financial interest is defined above. If yes, specify the nature & extent of involvement. ☐ Yes ☒ No

C. For funded projects, including but not limited to federal agencies, commercial entities, or foundations, do you have a current, up-to-date Conflict of Interest Disclosure on file with the Office of the Vice Provost for Research that describes this financial relationship? ☐ Yes ☐ No
☒ Not Applicable

XIX. Will you be accessing health records? ☐ Yes ☒ No

If yes, submit the "HIPAA Compliance" form (<http://www.tufts.edu/central/research/IRB/Forms.htm>). Please send any agreements regarding the use of PHI (protected health information) to the IRB office.

XX. Further Information

A. To your knowledge, has this research study been previously reviewed by any IRB? ☐ Yes ☒ No

If yes, which IRB reviewed the study? When was it reviewed?
Protocol #: What was the outcome?

B. Please attach any additional relevant information that will be useful to the IRB committee when reviewing your protocol. Thesis or dissertation proposals may be helpful for the committee.

Tufts University Department of Psychology
Consent to participate in research study
Principal Investigator: JP De Ruiter

Contact details:
490 Boston Ave
Medford, MA 02155
Tel: XXX.XXXX.XXXX
Email: XXX@XXXX

Study title: In The Wild Corpus

Purpose and duration: This study involves research on the fundamentals of human interaction: turn-taking, repair (error detection/correction), sequence organization, gaze, laughter, and other basic conversational phenomena. We will record you having a spontaneous conversation with another participant for approximately one hour. You may talk about anything you wish, but be aware that anything you do say will become part of the publicly available corpus.

Procedures: After undertaking this consent procedure you will be fitted with a microphone and recorded while you interact and talk about whatever you want to talk about. You may withdraw at any time or choose not to join the study without penalty or loss of benefits.

Risks and discomfort: There are no foreseeable risks or discomfort associated with this study. If you spontaneously talk about something that you would rather not be 'on the record', you may review the recording and request that parts of the whole be deleted after the recording. Please note that both parties will remember what was said after the conversation, and although we ask you not to share what you talked about outside of this conversation, we cannot guarantee that you or your partner will not share what was talked about during this session.

Benefits: There are no direct benefits to you other than the enjoyment of a spontaneous conversation and the knowledge that your conversation is contributing to the sum of knowledge about talk and social interaction.

Confidentiality: The recordings will be published in an open-access audiovisual archive and will be made freely available for research and publication in perpetuity under a Creative Commons CC-BY license, which means they may be used and distributed for research and publication in perpetuity without further consent being sought. Please indicate clearly your preference for your age/language/profession/education level information in the signature section below. Your private contact details (name, email address and phone number) will be stored separately from the video data on encrypted drives and will not be released or linked to the public video data. A pseudonym will be used in the published data, but you may be visually identifiable in the video. To respect one another's privacy please also refrain from sharing details of your conversation.

Compensation: You and your conversational partner will receive no material benefit or compensation for your participation.

Request for more information: You may ask more questions about the study and the corpus project at any time. Please email the co-investigator XXXX@XXXX or telephone XXX-XXX-XXXX with any questions or concerns about the study. Additionally, you may contact XXXX at the Office of the Institutional Review Board at XXX-XXX-XXXX.

Withdrawal of participation: Your participation is voluntary. Should you decide at any time before or during the study that you no longer wish to participate, you may withdraw your consent and discontinue without penalty or loss of benefit. If you wish to review your recording afterwards, you may request that some sections or the whole recording be deleted. However, please note that once the session is completed and the video data is in a public repository, it will no longer be possible to delete it and guarantee that it has not been copied and shared.

Signature: I confirm that I understand the purpose of the research and the study procedures. I understand that I may ask questions at any time and can withdraw my participation without prejudice. I have read this consent form. My signature below indicates my willingness to participate in this study.

Participant Signature Date

Printed name of Participant

Please circle your response:

I agree to be video-taped for research and publication:	YES	NO	Initial_____
I allow my age/first language/profession and educational level data to be released alongside the video recordings:	YES	NO	Initial_____

Researcher Signature Date

Printed name of Researcher

Tufts University Department of Psychology
Consent to participate in research study
Principal Investigator: JP De Ruiter

Contact details:
490 Boston Ave
Medford, MA 02155
Tel: XXX-XXX-XXXX
Email: XXX@XXX

'In The Wild' Corpus Debriefing form

Thank you for participating in this corpus recording project. The 'In The Wild' will be published as an open access research resource, and will constitute a significant contribution to the study of everyday interaction. Your conversation will be transcribed by conversation analysts, and then added to this open access resource for ongoing research and publication.

If you have given consent for it, your demographic information (age, profession, highest educational qualification) will be published alongside your video data. If you have withheld consent for this, blank demographic information will be published alongside your video. You will be assigned a pseudonym and your name and private contact details will not be stored or released alongside the video data. Please note: you may be visually identifiable from the video. You may request to review your recording and may request that any or all parts of it be deleted.

We hope you have had an enjoyable conversation today. If you have further questions or concerns about this research and its goals, please leave your contact details with the researcher. You may also contact the principal investigator JP de Ruiter (XXX@XXXX). If you feel that your rights have been violated in any way, you may contact the Tufts IRB coordinator, XXXXXX on XXX@XXXX.

Keywords: everyday conversation, corpus recordings, language, social interaction

Researchers: Saul Albert, Julia Mertens, Lena Warneke, JP de Ruiter

Tufts University Department of Psychology
Consent to participate in research study
Principal Investigator: JP De Ruiter

Contact details:
490 Boston Ave
Medford, MA 02155
Tel: XXX-XXX-XXXX
Email: XXX@XXXX

Demographic and contact details

For the purposes of this study, we request a small amount of basic demographic information that will (with your consent) be used alongside your video data. If you do not wish to release any – or all – this information alongside your video data, please mark that option ‘no’ on your consent form. Your contact details will always remain. We are only collecting these so that we can contact you in the unlikely case that there are any follow-up issues arising from this study.

Demographic data

Age

First language

Profession

Highest educational qualification

Contact details (these will remain private – we will only use them to contact you if needed)

Name

Email address

Phone number